

ORIGINAL



PLANNING & ZONING MEETING Minutes of March 7, 2023

Chairperson Nick Reitman opened the regular meeting at 7:00 p.m. on the above date, with the Pledge of Allegiance and the following members answering roll call:

Present: Nick Reitman, Chair Randy Nehus Sonny Markus
Adam Lisowsky Michele Nelson Derek Moore
Sam Ruebusch

Also Present: Stephanie Tarter, City Clerk David Plummer, City Administrator
Andy Schabell, Mayor Cindy Minter, CC Director of Planning & Zoning
Emily Woodward, CC Assoc. Planner

APPROVAL OF MINUTES – January 17, 2023

MOTION: Adam Lisowsky made a motion to approve the minutes of January 17, 2023, seconded by Michele Nelson. All in favor, the motion passed 7-0-0.

VISITORS AND GUESTS – None

NEW BUSINESS

City-County Planning & Zoning Relationship: Mr. Reitman gave a quick overview of what has taken place since Carol Hofstetter's retirement and noted the city has partnered with Campbell County Planning & Zoning and introduced Cindy Minter, Director of Planning & Zoning with Campbell County Fiscal Court and Emily Woodward, Associate Planner with Campbell County Fiscal Court. Mr. Plummer explained the board will still retain all powers and decision making and the county will help with the administrative side of things. They will prepare information when cases are being presented and will also give an opinion.

Text Change for Cellular Telecommunication Facilities: Ms. Minter gave an overview of the two types of cell towers and while the city has both within the city, the zoning text is silent on having those systems within the city limits. She asked the commission to sponsor a text change for cell towers.

MOTION: Sonny Markus made a motion to sponsor a text change for small cell tower and cellular telecommunication facilities, seconded by Randy Nehus. All in favor, the motion passed 7-0-0.

A time frame of when the board could expect a report was discussed and it would be about a month.

UNFINISHED BUSINESS – None

INTERNAL BUSINESS

Treasurer's Report: Mr. Nehus presented the Treasurer's Report for February 2023 presented on March 7, 2023.

Beginning Balance	\$3,570.95	
Receipts	+600.00	Site Plan, 1000 Arcadia Blvd
Expenses	-930.25	CT Consultants, Inv# 230283-301
	-78.00	Ziegler & Schneider, Inv# 264
Ending Balance	\$3,162.70	

ORIGINAL

MOTION: Michele Nelson made a motion to pay the invoices, seconded by Sonny Markus. All in favor, the motion passed 7-0-0.

MOTION: Sonny Markus made a motion to approve the Treasurer's Report dated March 7, 2023, seconded by Sam Ruebusch. All in favor, the motion passed 7-0-0.

City Council Report: Mayor Andy Schabell gave a report on the Future Planning committee, and they are looking at available properties and how they are currently zoned. All discussions were high level and not ready to pull in Planning and Zoning. The Park & Rec Board is moving forward with a new shelter at the park.

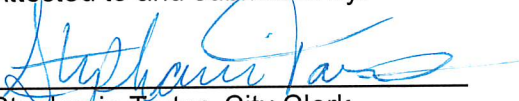
Correspondence: Ms. Tarter shared about the Open House being hosted by the city on May 23 from 6pm-8pm in the Community Center. This is an event for residents to come and meet their elected and appointed representatives and allow the board members & council to meet each other.

Other Items: Mr. Plummer will be reaching out to the members to get a better understanding of where they all stand regarding training hours.


ADJOURNMENT

MOTION: Derek Moore made a motion to adjourn, seconded by Sam Ruebusch. All in favor, the motion passed 7-0-0. Meeting adjourned at 7:21 p.m.

Attested to and submitted by:


Stephanie Tarter, City Clerk

Dated 3-21-2023


Nick Reitman, Chair

Dated 3-21-2023