



**PARK & RECREATION MEETING
Minutes of April 5, 2023**

The Park and Recreation Board met at the Alexandria City Building on the above date at 7:00 p.m. with the following members present:

Present: Karen Minshall Jenny Vildibill Daniel Phirman
Rick Carr Fred Hollmann

Also Present: Kim Wagner, Recreation Director David Plummer, City Administrator
Andy Schabell, Mayor

APPROVAL OF MINUTES:

MOTION: Rick Carr made a motion to approve the minutes from the March 1, 2023, meeting, seconded by Fred Hollmann. All in favor, the motion passed 5-0-0.

OLD BUSINESS:

- **Shelter Plans:** The Board discussed the pros and cons of three different shelter designs up for consideration and reached a consensus.

MOTION: Dan Phirman made a motion to purchase the PlayPros gable style shelter with installation included, seconded by Jenny Vildibil. All in favor, the motion passed 5-0-0.

The Board was uncertain about the oversight fees proposed by CT and wanted clarification of the services included before approving them.

- **Headwall Project Grant:** Mr. Plummer is working with CT to submit a grant proposal to help finance this project in 2024/25. The deadline for submissions is May 31.
- **Fishing Derby:** Event is scheduled for June 3 from 10am to noon. Kiwanis Club will be providing lunch. Mrs. Wagner is working on t-shirts.
- **Arbor Day tree giveaway:** Event is scheduled for April 29 at 10am on the park basketball courts.
- **City Open House:** Councilwoman Susan Vanlandingham described details of the event scheduled for May 23 and asked for door prize donations from the Board. Park Board members will donate outdoor/fishing themed items as door prizes for children.

NEW BUSINESS

1. **Recreation Director Update:** Mrs. Wagner shared a Kubota utility vehicle that was purchased with the approved funds for use at the park. She looked into a water fountain and bottle filler options for the park, both are expensive and require changing of filters. She also has an event planned for "Kids at Parks" day in May.

2. **Agenda items for next Meeting:**

- a. Shelter Project - discuss with CT, get clarification of project fees.
- b. Budget - Finalize details for next fiscal year.
- c. Fishing Derby T-shirts and planning.

- d. Door prize/gift for open house.
- e. Grant application for Lake/Headwall project in 2024/25 fiscal year.
- f. Park Events for the remainder of the year.
- g. Recreational Director Update

ADJOURNMENT

MOTION: Jenny Vildibil made a motion to adjourn, seconded by Fred Holmann. All in favor, the motion passed 5-0-0.

Attested to and submitted by:


Stephanie Tarter, City Clerk


Karen Minshall, Chairperson

Dated 5-10-2023

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