

ORIGINAL



PARK & RECREATION MEETING Minutes of October 4, 2023

The Park and Recreation Board met at the Alexandria City Building on the above date at 7:00 p.m. with the following members present:

Present: Karen Minshall Daniel Phirman Rick Carr

Absent: Fred Hollmann Jenny Vildibill

Also Present: Kim Wagner, Recreation Director

APPROVAL OF MINUTES:

MOTION: Rick Carr made a motion to approve the minutes from the September 6, 2023, meeting, seconded by Dan Phirman. All in favor, motion passed 3-0-0.

OLD BUSINESS:

- **Shelter Project:** The shelter construction is underway and should still be ready for the Haunted Walk on 10/28. Mr. Carr is going to verify with CT and David Plummer who is checking on the work to make sure it meets the specifications.
- **Haunted Walk Planning:** Ms. Wagner has ordered supplies and things are coming together. She is looking to contact city businesses that may want to hand out candy.
- **Volunteer Pool:** No developments or discussion.

NEW BUSINESS

1. **Flagpole Installation:** Board members looked for potential sites for the new flagpole after the September meeting. After discussion, it was agreed that it would fit well where the Bradford pear tree is near the restrooms. It was also brought up that when the tree is removed, the dirt could be arranged to help hide the large manhole cover in the same landscaped area.
2. **Recreational Director Update:** Ms. Wagner stated that the Play Pros installation crew mentioned that the playground equipment nearest the new shelter was aged beyond its life, it could be a liability and should be replaced. The Board suggested including new equipment in the next budget. Ms. Wagner is going to ask a local contact to evaluate the equipment and see if they agree. Mr. Plummer and Ms. Wagner are planning to meet with A.D.D. (Area Development District) to help find grants for the park board. The board encouraged Ms. Wagner to ask the A.D.D. for help with the playground equipment and the items on the list generated at the September meeting (Lake headwall and overlook, pickleball courts, ADA fishing dock maintenance, and lake erosion of the walking path) to see if they can help with funding sources. Ms. Wagner also provided a printed list of three grant sources that may be available to fund items on the current wish list.
3. **Agenda items for next Meeting:**
 - a. Shelter Project - discuss progress
 - b. Haunted Walk summary
 - c. Volunteer pool for park events
 - d. Flagpole location and installation
 - e. Playground equipment replacement and inspection

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- f. A.D.D. meeting summary and grant review
- g. Recreational Director Update
- h. City Administrator Update

ADJOURNMENT

MOTION: Rick Carr made a motion to adjourn, seconded by Dan Phirman. All in favor, the motion passed 3-0-0.

Attested to and submitted by:



Stephanie Tarter, City Clerk



Karen Minshall, Chairperson

Dated 11/1/2023

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