



ORIGINAL

## PARK & RECREATION MEETING Minutes of November 1, 2023

The Park and Recreation Board met at the Alexandria City Building on the above date at 7:00 p.m. with the following members present:

Present: Karen Minshall                      Fred Holmann                      Daniel Phirman  
                    Jenny Vildibil                      Rick Carr

Also Present: Kim Wagner, Recreation Director                      Andy Schabell, Mayor  
                    David Plummer, City Administrator

### APPROVAL OF MINUTES:

**MOTION:** Rick Carr made a motion to approve the minutes from the October 4, 2023 meeting, seconded by Dan Phirman. All were in favor, motion passed 5-0-0.

**VISITORS and GUESTS:** **Debra Grim (Arcadia)** introduced herself as a pickleball enthusiast and asked the Board about their plans for any pickleball courts and encouraged them to consider some in the city. Ms. Grim offered her help as an ambassador or contact if needed.

### OLD BUSINESS:

- **Shelter Project:** The shelter construction is mostly complete with just a few more pieces of roofing material needed for completion. David Plummer explained that some material was wasted in correcting alignment problems and more had to be ordered at no cost to the city. Karen Minshall asked if bench seating was going to be included and Mr. Plummer stated that the grant money had been spent and the city had already contributed more than required. Mr. Plummer suggested that Ms. Wagner clarify if the bench style seating was necessary to fulfill the grant requirements, but it would probably need to wait until the next budget cycle.
- **Haunted Walk Summary:** Ms. Wagner summarized the event saying that attendance was down some with cool and wet weather predicted. There were 550 people attending along with 30 volunteers and the weather held off until clean-up was mostly complete. Awards were given to CCMS, CCHS and BBHS Beta Club for their scary scenes. Six scenes were set up in total and Ms. Wagner stated she will try to recruit more for next year.
- **Volunteer Pool:** No discussion will revisit in January.
- **Flagpole Installation:** Public works will remove the Bradford pear tree when time allows and then install the new flagpole.

### NEW BUSINESS

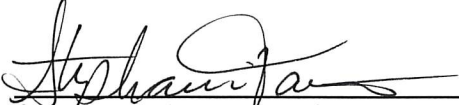
1. **Playground Equipment Inspection and Replacement:** Ms. Wagner had a colleague look at the playground equipment and they agreed that parts of it were past their lifespan and potentially dangerous. This section has been closed and roped off. Some of the swings were also noted to need new chains, which have already been replaced. Replacement equipment will be discussed for the next budget.

- 2. **NKADD Meeting Summary:** Mr. Plummer met with the NKADD and had a conversation about some of the city's needs and will continue to look for opportunities to work with NKADD for park needs.
- 3. **Recreational Director Update:** Ms. Wagner said that the two leaning trees near the Stillwater Trail have been cut down and she is working on a grant for some new replacement trees through the Campbell County Conservation District. Ms. Wagner mentioned the smell that was coming off the lake during the Haunted Walk and said she will discuss it with organizations like FINS, KY DOW and possibly SD1. The Board discussed and mostly suspected the smell was due to lake turnover and some runoff after a long dry spell. No action is needed unless it becomes a recurring problem. Frankie's Furry Friends requested a date for 2024 Dog Days so they could plan ahead, Ms. Wagner will try to choose a date soon.
- 4. **City Administrator Update:** Mr. Plummer has been busy with the new City Campus project and had little to update on the park except that the shelter was complete except for the few roof panels that were due to arrive soon.
- 5. **Agenda items for next Meeting:**
  - a. Shelter Project - Bench seating and grant summary
  - b. Flagpole installation update
  - c. Volunteer pool for park events
  - d. New playground equipment
  - e. NKADD update
  - f. 2024/25 budget discussions
  - g. Recreational Director Update
  - h. City Administrator Update

**ADJOURNMENT**

**MOTION:** Rick Carr made a motion to adjourn, seconded by Jenny Vildibil. All were in favor, the motion passed 5-0-0.

Attested to and submitted by:

  
Stephanie Tarter, City Clerk

  
Karen Minshall, Chairperson

Dated 1-3-2024

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