



The regular meeting opened at 7:00 p.m. on the above date, with the Pledge of Allegiance and the following members answering roll call:

Present: Jeffrey Wagner Steve Minshall (arrived @ 7:02) Joshua Essner
Mark See Delbert Combs

Also Present: Stephanie Tarter, City Clerk David Plummer, City Administrator
Andy Schabell, Mayor

APPROVAL OF MINUTES – August 9, 2022

MOTION: Delbert Combs made a motion to approve the minutes of August 9, 2022, seconded by Josh Essner. All in favor, the motion passed 4-0-0.

NEW BUSINESS

Election of Officers:

MOTION: Jeffrey Wagner made a motion to nominate Mark See as Chairperson, seconded by Delbert Combs. All in favor, the motion passed 5-0-0.

MOTION: Jeffrey Wagner made a motion to nominate Delbert Combs as Vice-Chair, seconded by Steve Minshall. All in favor, the motion passed 5-0-0.

MOTION: Jeffrey Wagner made a motion to nominate Josh Essner as Secretary, seconded by Steve Minshall. All in favor, the motion passed 5-0-0.

Mr. Wagner made a suggestion to review the unfinished business before reviewing the Financial Interest Statements in case guests wanted to leave early. The board agreed.

UNFINISHED BUSINESS

Retention schedule for financial interest statements: The board was given a copy of Ordinance 22-94 where the retention schedule for the financial interest statements was spelled out. City Clerk Tarter made a suggestion to the board of making the City Clerk the “official custodian”. The statements are kept on file in the city building and the Clerk is responsible for fulfilling all open records requests.

MOTION: Jeffrey Wagner made a motion to make a formal recommendation to council to amend Ordinance 22-94 making the City Clerk the official custodian of the financial interest statements, seconded by Delbert Combs. All in favor, the motion passed 5-0-0.

NEW BUSINESS cont.:

Review Financial Statements: The board members reviewed Financial Interest Statements for, City Employees, Planning & Zoning Commission, Board of Adjustments, Board of Ethics and Council Candidates who filed after the August 9, 2022, meeting.

MOTION: Jeffrey Wagner made a motion to accept the financial statements as provided with the note that Ethics members did not review their own statements, seconded by Delbert Combs. All in favor, the motion passed 5-0-0.

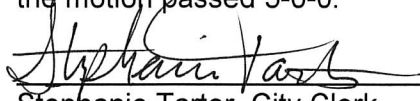
OTHER ITEMS:

Mr. Combs mentioned council has been talking about having an open house for the community to meet council and board members. A date is being discussed and once the details are finalized, information will be sent out to everyone.

Mr. Combs also asked about the possibility of giving everyone a city email address for communication purposes and open records reasons. A share point folder was also suggested as a possibility to allow members to obtain information. City Clerk Tarter will look into the options and will have information for the next meeting.

ADJOURNMENT

MOTION: Jeffrey Wagner made a motion to adjourn, seconded by Delbert Combs. All in favor, the motion passed 5-0-0.



Stephanie Tarter, City Clerk

2/13/2024

Date



Mark See, Chair

2/13/2024

Date