



**PARK & RECREATION  
Minutes of January 3, 2024**

The Park and Recreation Board met at the Alexandria City Building on the above date at 7:00 p.m. with the following members present:

Present: Karen Minshall      Fred Hollmann      Daniel Phirman  
            Rick Carr

Absent: Jenny Vildibill

Also Present: Kim Wagner, Recreation Director      David Plummer, City Administrator

**ELECTION OF OFFICERS:**

**MOTION:** Rick Carr made a motion to re-elect the officers from 2023 to the same positions for 2024. This includes Karen Minshall as chair, Dan Phirman as secretary and Jenny Vildibill as treasurer, seconded by Fred Hollmann the motion. All in favor, motion passed 4-0-0.

**APPROVAL OF MINUTES:**

**MOTION:** Rick Carr made a motion to approve the minutes from the November 1, 2023, meeting, seconded by Fred Hollmann. All were in favor, motion passed 4-0-0.

**VISITORS and GUESTS:** None

**OLD BUSINESS:**

- **Shelter Project:** Mr. Carr expressed some concerns about the quality of the shelter and the cost overrun for the project. David Plummer assured that the shelter met the specifications that were provided before purchasing. He also reminded the Board that the grant request was written before the Covid pandemic and that prices have increased quite a bit since then. The Board discussed some of the finishing touches that the project needs such as landscaping, water fountain, flagpole, and bench style seating. Mr. Plummer recommended closing out the current project because it has used the allotted funds and met the city's financial commitment. The city will work on the finishing touches, but a second grant may be helpful in achieving the most expensive items more quickly.
- **Flagpole Installation Update:** This is planned to be done in the spring when temperatures increase, and the water fountain is installed. The pear tree has been cut down to prepare for this.
- **Volunteer Pool:** No discussion or new leads, idea to be tabled.
- **New Playground Equipment:** Proposals from Burke and DWA to replace the equipment that has been removed were reviewed. The board discussed preferences with Mr. Plummer and Ms. Wagner. Projects at Fort Thomas and Southgate parks will be examined for ideas.
- **NKADD:** Nothing to report.

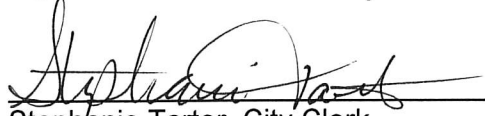
**NEW BUSINESS**

- **Budget for 2024-25 Fiscal Year:** The Board put the budget discussion on hold until Mr. Vildibill is present. The Board did recommend using funds remaining in the 2023-24 budget to complete landscaping and finishing touches near the shelter. Mr. Hollmann offered to design some cost-efficient ideas for the landscaping.
- **Recreational Director Update:** Ms. Wagner had nothing to add.
- **Agenda items for next Meeting:**
  - a. Budgets: Remaining 2023/24 and planning for 2024/25
  - b. Shelter landscaping, flagpole, and benches
  - c. New playground equipment
  - d. Easter Egg Hunt and spring event plans
  - e. Recreational Director Update
  - f. City Administrator Update

**ADJOURNMENT:**

**MOTION:** Daniel Phirman made a motion to adjourn, seconded by Fred Hollmann. All were in favor, the motion passed 4-0-0.

Attested to and submitted by:

  
Stephanie Tarter, City Clerk

  
Karen Minshall, Chairperson

Dated 2/7/2024

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