



**PARK & RECREATION MEETING  
Minutes of September 4, 2024**

The Park and Recreation Board met at the Alexandria Community Park on the above date at 7:00 p.m. with the following members present:

Present: Karen Minshall Rick Carr Laura Fincher  
Daniel Phirman Fred Hollman

Also Present: Andy Schabell, Mayor David Plummer, City Administrator  
Kim Wagner, Recreation Director Heather Tackett, Recreation Programmer

**APPROVAL OF MINUTES:** August 7, 2024

**MOTION:** Rick Carr made a motion to approve the minutes from the August 7, 2024 meeting, seconded by Laura Fincher. All in favor, the motion passed 5-0-0.

**VISITORS and GUESTS:** None

**OLD BUSINESS:**

**Water Fountain:** The water fountain has been received and will be installed when public works is able to work on it.

**Pickleball Courts:** Mr. Plummer advised it would be difficult to get the pickleball courts project started before winter, so the target is spring of 2025. He went over the timeline proposed by CT Consultants including design phase, contractor bids and selection and construction.

**Dog Days Recap:** This event was held on August 24, with 74 dogs registered and several vendors participating. Weather and attendance were both much better than 2023.

**Halloween Walk:** Mrs. Wagner has been working on a flyer that is nearly ready for the event on October 26. She is also working on ideas for more business involvement for the event and will have more to discuss at the October meeting.

**Discuss/Update Bylaws:** Some Board members did not have the opportunity to review the Bylaws and were not ready to discuss any changes, so this will be discussed at the October meeting.

**NEW BUSINESS**

**Recreational Director Update:** Mrs. Wagner provided the following updates: Mrs. Tarter would like to streamline the process for shelter rentals and possibly incorporate an online reservation process or calendar to reduce staff time involvement for 2025. The new rental fee structure may be delayed until this is implemented.

**City Administrator Update:** Mr. Plummer gave updates on the progress for the new city building complex.

**Park Usage Ideas:** Discussion started with a question on whether the area and trails near the lower dam could be used for mountain biking and if there would be any interest. Two ideas were

brought forth from the discussion. One being that a Bike Day event for kids would be a good event to host at the park, and the second was that a survey on park usage would be good to help direct the board to community priorities. The Board and recreation staff will continue to work on this and hope to put out a survey for ideas and input.

**Agenda items for next Meeting:**

- a. Halloween Walk
- b. Pickleball Courts
- c. Discuss/Update Bylaws
- d. Pickleball Courts
- e. Budget Update
- f. Park Use Survey
- g. Recreational Director Update
- h. City Administrator Update

**COMMUNICATION:** None.

**ADJOURNMENT**

**MOTION:** Daniel Phirman made a motion to adjourn, seconded by Rick Carr. All in favor, the motion passed 5-0-0.

Attested to and submitted by:

  
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 Stephanie Tarter, City Clerk

  
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 Karen Minshall, Chairperson

Dated 10/2/24

Dated 10-2-2024